



Executive Director, Mobile Crisis Services - Regina, Saskatchewan

Are you looking for an exciting challenge in a fast-paced work environment where you can truly make a difference in people's lives? Does a senior leadership role working with like-minded people that have a passion for helping others excite you? If so, Mobile Crisis Services (MCS) may be the right place for you!

Who Are We

Mobile Crisis Services (MCS) is a multi-faceted non-profit community-based organization that provides comprehensive social and health crisis intervention services to promote and enhance healthy communities in Regina and the surrounding area. The program offers services 24 hours a day, 7 days a week. MCS is proud to have provided services in the province of Saskatchewan since 1974.

The Position

MCS has an exciting opportunity for an enthusiastic and dynamic **Executive Director (ED)**.

The ED needs to:

- be a credible and trusted leader that is the face of the organization
- provide dynamic leadership that guides the effective and efficient use of MCS resources, while meeting its service goals
- shape the organization's direction, inspires employees at all levels of the organization to fulfill the organization's mandate, empowers employees to facilitate decision-making within their teams, and drives continuous improvement
- work in partnership with a variety of organizations to achieve its vision
- be accountable to the Board of Directors for providing operational leadership to all aspects of MCS
- be responsible for achieving strategic, financial, and operating objectives

Duties and Responsibilities

- Responsible for all MCS operational requirements including but not limited to strategic planning, funding activities, and budget preparations.
- Responsible for accurate processing of budget information, budget monitoring and reporting functions for funding contracts and services.
- Based on strategic and operational needs develop and implement policies that align with the organization's mission, vision, and values.
- Create comprehensive and timely written funding proposals.
- Network with public and private organizations to develop and maintain strong community collaborations and to explore creative opportunities to bolster funding to achieve the vision of MCS.
- Raise the organization's profile in the community.
- Communicate effectively to staff, funders and the public at large.
- Liaise with government departments and other organizations and associations.
- Identify, evaluate and mitigate risks to the MCS, including reputation, property, finances and people.
- As an operational advisor to the Board, organization, attend and support Board activities.
- All Human Resource functions as they pertain to leading an organization.

About You

To qualify, it is preferred you have a master's degree or MBA from an accredited university/college plus 2-4 years of formal or informal leadership experience.

The following attributes will be critical to successfully performing this role:

- Experience working within a non-profit member-based or public organization
- Experience working in a unionized environment is an asset
- Knowledge of the Child and Family Services Act, Truth and Reconciliation Commission of Canada: Calls to Action, and other legislation, government operations, system sand structures as they apply to the provision of service.
- Knowledge of Board governance and demonstrated ability to work with a Board of Directors
- Knowledge of crisis intervention, crisis counselling and a commitment to community health and the delivery of supportive services
- Experience in strategic planning, including developing and implementing operational plans and policies in order to achieve results
- Knowledge of business principles and practices, including accounting, finance, people, governance, and growing the business
- Effective communication skills in both written and verbal with ability to be confident, clear, and respectful
- Effective proposal writing and funding sourcing
- Effective problem solving, conflict management and decision making skills
- Excellent organizational skills in order to prioritize the work and ensure deadlines are met
- Interpersonal skills to foster partnerships and communicate with impact
- Ability to influence others, including motivating the support and cooperation of key stakeholders
- Ability to work with a variety of populations and cultures including the Indigenous community, LGBTQ2S+ as well as persons with mental health and/or addiction issues
- Knowledge of community issues including homelessness in Regina and surrounding area
- Computer literacy, including effective working skill of MS Word, Excel, PowerPoint, and Outlook

Additional Requirements

Criminal record check for vulnerable sector is required

Valid class 5 license

Compensation and Benefits

- Annual Salary: Pay Band \$110,344 - \$143,448
- 4 weeks paid vacation days per year
- Extended Health Benefits and Life Insurance fully paid by Employer through Saskatchewan Blue Cross
- RRSP – minimum of 8% of employee monthly gross salary, plus maximum of 8% of monthly gross salary paid by employer
- Sick leave credits of 1.25 working days per month or 15 working days per year

Application Process

If you think you have the skills and expertise to be the next Executive Director of MCS, please send your cover letter and resume via email to Exec-Recruitment@mcsregina.ca no later than November 24, 2023, 5:00 p.m. CST.

We thank all candidates for their application however only those chosen to move forward in the interview process will be contacted.